

Get Ready for the Career Fairs Spring 2024

<https://career.engineering.asu.edu/students/career-fair/>

FULTON SCHOOLS
OF ENGINEERING | **career**
center

ASU® Ira A. Fulton Schools of
Engineering
Arizona State University

Spring 2024: Fairs, dates, and platforms

Fair	Dates	Platform	Links for Information
Fulton Schools of Engineering Career Fairs	Tempe, Master's & PhD: Feb 13 Tempe, Undergraduate: Feb 14 Poly: Feb 15	In person	https://career.engineering.asu.edu/students/career-fair/ https://asu.joinhandshake.com/career_fairs
SSEBE Career Fairs	Civil/Env Engr: Feb 20, Feb 28 CM/CNE/CON: Feb 21-22, Feb 27 (Grad students: 8-noon; Undergrads noon-4)	In person	https://asu.joinhandshake.com/career_fairs
Fulton Schools of Engineering Virtual Career Fair	Feb 28	CareerEco	https://www.careereco.com/User/Login
ASU-wide Career Fairs	Feb 1, Feb 20, Feb 23 , April 26	In person, virtual	https://asu.joinhandshake.com/career_fairs

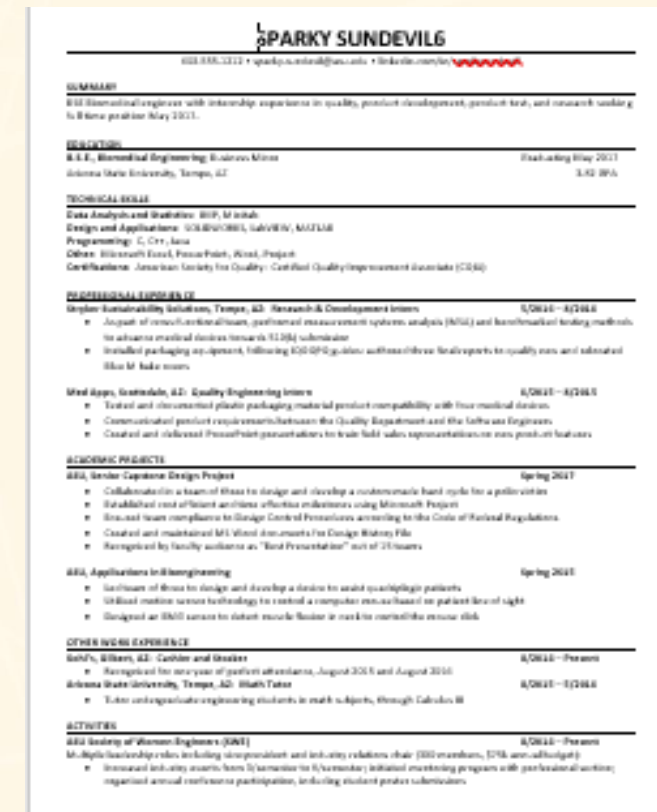
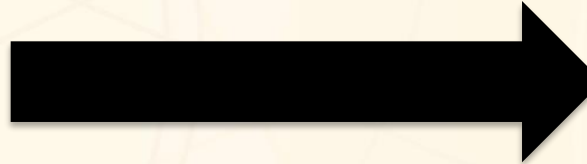
Today's goal: what you need to do, NOW

1. Résumé
2. Learn about interviewing
3. Research companies
4. Apply
5. Prepare to interact



Résumé: use the standard format

<https://career.engineering.asu.edu/resumesandresources/resumes/>



Samples and other tools

<https://career.engineering.asu.edu/resumesandresources/resumes/>

Find sample résumés here

Tip: Use the standard format:
recruiters prefer it!

**Watch the video for more
information**

Write Your Résumé

Use your own individual experiences, projects and strengths.
Reflect keywords from software and responsibilities listed in the job description in your résumé.

[Résumé Example: First-Second Year Student](#)

[Résumé Example: Software-related majors](#)

[Résumé Example: Engineering and other majors](#)

[Résumé Example: Experienced Engineer](#)

[WATCH Résumé Basics in 10 Minutes](#)

[Technical Résumé presentation](#)

Tip: Get a review of your résumé:

<https://skillsfirst.com/organizations/asu-engineering>

Don't forget about Handshake

- ❑ Complete your profile
- ❑ Make profile “visible”
- ❑ Upload résumé and “Feature on Profile” (make visible)

Barbaratest Haney
Arizona State University
Masters, Chemical Engineering
Graduates May 2022
Masters • GPA: 3.6

My Journey
What are you passionate about? What are you looking for on Handshake? What are your experiences or skills?
Write your introduction...

Education

Arizona State University primary education
Masters, Ira A. Fulton Schools of Engineering
May 2018 - May 2022
Major in Chemical Engineering
Department GPA: 3.79 Cumulative GPA: 3.6

Purdue University
Bachelors
Aug 1995 - Dec 1999
Major in Industrial Engineering
Cumulative GPA: 3.6

Work & Volunteer Experience

Stryker Sustainability Solutions
Research & Development Intern
May 2016 - Aug 2016 (4 months)

Your profile is 35% complete

Add Work Experiences

Add Organizations

Add Skills

Add Documents

✖ Your profile is hidden from employers
By marking your profile as private, over 300,000 employers cannot search for you or message you about job or internship opportunities.

Learn about interviewing – yes, now

<https://career.engineering.asu.edu/resumesandresources/interviewing>

Interviews may
be during the
career fair, or
shortly after

The screenshot shows the ASU Career Center website. The header includes the ASU logo, 'Ira A. Fulton Schools of Engineering', and 'Career Center'. Navigation links include 'Handshake Login', 'Students' (circled in red), 'Employers', 'Events', 'About', and 'Latest Jobs'. The main content area is divided into four columns: Pathways, Career Planning, Resources, and Credit and Experience. The 'Students' menu is open, showing a list of links. The 'Interviewing and Negotiation' link at the bottom of this menu is circled in red.

Pathways	Career Planning	Resources	Credit and Experience
Explore Majors and Careers	Advice from Hiring Managers	SkillsFirst Resume Review	Unpaid Internship?
First Year 1st Semester Pathways	Career Plan and Competencies	CareerSpots- Quick Videos	Internships for international students (CPT/Pre-OPT)
First Year 2nd Semester Pathways	Résumés, Cover Letters and Recommendations	GoinGlobal	
Sophomore Pathways	Internship and Job Search	Professional Organizations	
Junior Pathways	Portfolios	Employers On Campus	
Senior Pathways	Networking and Mentorship		
	Career Fair Info for Students		
	Interviewing and Negotiation		

Research companies and positions

Who is coming?
see *Handshake*:
“Events”->“Career
Fairs at your school”
“Favorite” and “Join
the event”

ASU-Fulton Engineering Undergraduate Online Career Fair 9/16
Wednesday, September 16th 2020, 9:00 am - 4:00 pm MST
Fulton Schools of Engineering Career Center - Tempe
virtual

ASU Arizona State University

Favorite **+ Join Event**

All Employers **Employers I'm Following**

2 months away

Employer Attendees

Nationwide **Kiewit** **Epic**

Nationwide, Kiewit, Allstate Insurance Company, Epic and 32 other employers are going.

See more employers

Contact

Lauren Majure
lauren.majure@asu.edu

Career Fair Description

Are you a Fulton Engineering undergraduate student or alumni?

Please join us to connect virtually with employers looking specifically for you!

Event Details
Wednesday, September 16, 2020
9 am - 4 pm PDT/MST

We will be facilitating the event through CareerEco. Please register here in Handshake and then follow this link directly to also register with CareerEco: <https://www.careereco.com/events/ASU-Undergrad>

Things to keep in mind

- If possible, we recommend turning your camera on during the event. If you do have your camera on, remember to dress professionally!
- Make sure your name is spelled correctly when you log into the event. This makes it easier for recruiters to identify and find you.
- Have your resume accessible to upload or email if requested to by a recruiter.
- Research the organizations that are registered to attend in advance! They all have accounts in Handshake, and many also have their open positions posted.

Prepare for the Fair

We want to make sure you are fully prepared and ready to make a positive, professional impression during this virtual event. Be sure to check for Fulton Schools Career Center's upcoming career fair prep sessions and career development workshops in Handshake. <https://asu.joinhandshake.com/events>

Apply and prep

- Apply to positions **BEFORE** the career fair
- Attend info sessions and tabling events by employers



At The Career Fair: Details

- Dress for it: Look like you are taking this seriously
- Stuff: Do not bring backpacks, boards, or scooters
- Check-in: **Bring your Sun Card**
- Room layouts and employer lists:
 - Maps posted at end of hallways
 - Look for “Attachments” in Handshake

Attachments



[MU 2nd Floor Overview Room Maps Spring 20...](#)
PDF (213 KB)



[2023 Spring Layouts of Tables and Rooms](#)
PDF (350 KB)



[Feb 15 Undergrad Day Employer List](#)
JPG (282 KB)



[Feb 14 Grad Day Employer List](#)
JPG (164 KB)

At The Career Fair: Strategies

- Bring your resume – plenty of copies
- Pick the employers you want to speak with
 - Expect long lines at popular employers
 - Start with smallest line
 - Don't overlook unfamiliar employers
- Be ready to discuss you as a candidate for one of their jobs:
 - Have the job posting # with you

Prepare to interact: 2 goals



**#1: Present yourself:
confident, competent,
and enthusiastic**



**#2: Determine next steps:
the company's interview
plans**

Prepare: Typical Questions

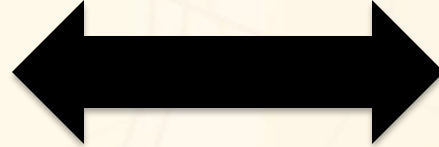
- From the interviewer:
 - “Tell me about a class project that you worked on.”
 - Your answer:

“This semester, I am part of a team that is assessing <some cool thing>.
We are using <some techniques> to identify <something>.
Through this project, I have learned how to apply <...>, and how <this technique> differs from <something else>.
In addition to performing some of the testing, I created the team schedule which accommodates team members who are both on campus and on-line.”
- From you, speaking to interviewer:
 - “I see that this role has multiple locations. Can you tell me how candidates are assigned to the different locations?”
 - “Can you describe the key responsibilities in this role?”
 - “Can you tell me the plans for interviewing candidates for this role?”

What happens next? Depends...

Company processes differ widely:

*On campus
interviews,
next day, and
hire from that
interview*



*Direct students to
apply on the
website, and
contact students
next semester*

What about virtual career fairs?

1. Résumé
2. Learn about interviewing
3. ***Register***
4. ***Learn about the platform***
5. Research companies and
“Express Interest” for each employer
6. Apply
7. Prepare to interact



Why virtual career fairs?

Companies want them

- Connect with on-campus and on-line students in one event
- Can put many reps on the platform at once
- Allows hiring managers to attend

More opportunities for students

- Less waiting = speak with more companies
- May speak with different company reps (not only recruiters)
- Use time before, between, and after classes

Register and learn about the platform

- Create your account on CareerEco: <https://www.careereco.com/User/Login>
- Review the tutorial and materials provided on CareerEco's site
- Register for the fair(s) you are attending
 - *Use your name as you want companies to see it*

Additional Information

- **1:1 and small group sessions on career topics:** use Handshake:
 - “Career center”-> “Appointments”-> “...New Appointment”-> “Fulton...->pick the topic and date/time options
 - “Events” -> “Career center guidance events”
- **Practice interviewing:** <https://asu.biginterview.com/>
 - Learn about interviewing and practice via video – plus optional AI-generated feedback
- **Fulton Schools Career Center website** <https://career.engineering.asu.edu/>
 - Presentations and tools
- **Resume review:** <https://skillsfirst.com/organizations/asu-engineering>
 - Submit your résumé for review without an appointment
- **“Advice From Industry Professionals:...”:**
<https://career.engineering.asu.edu/resumesandresources/internship-job-search/>

Prepare: How does this work?

- You will “enter” the employer’s “main room”
 - Before the career fair, type out and save:
 - **Your basic introduction**, to be customized per employer
- Be ready:
 - Check all systems ahead of time: audio, webcam, background
 - Have your camera set up correctly:
 - Light source in front of you
 - Look into your camera
 - Be dressed in career fair attire

Prepare: How to Enter The Group Chat

- Read through the existing chat (1-2 pages of it)
- **Copy in your customized introduction** and a couple of questions ***all at once***, so it doesn't get separated by other attendees' chats:

"Hi, my name is <>, I am a <academic level> in <major>.

I have experience in <2-3 skills that they would be interested in based on their postings or company mission>.

I have uploaded my résumé to this site.

I have also been to your website (and applied to <job title, posting #>) or/and I have questions about job and posting #s before I apply. Could you tell me more about <xxxx>?"